

VILLAGE OF WEST WINFIELD
BOARD MEETING MINUTES
September 8, 2025

PRESENT: Mayor Smith; Trustees: J. Murphy, K. Allen, C. Wheat, T. Niederlander
Village Clerk, S. Van Duren; Codes Officer M. Connors

The Village Board meeting was called to order at 6:30 PM by Mayor Smith.

Jay Miller from NYSEG presented the Board with the plans for the new NYSEG substation on Burrows Road. This will replace the existing building and it is estimated to take two years to complete. The project is expected to increase the efficiency of delivering electrical power. NYSEG is requesting a zoning / codes variance for the installation of a lighting pole.

Motion to Permit NYSEG to install a lighting pole, not to exceed 45 feet, and as along as all other codes and zoning laws are followed, was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Wheat, Allen & Niederlander. Nays: none

Motion to Authorize the Clerk Treasurer to pay the bills presented on Abstract No.04 was made by Trustee Murphy and seconded by Trustee Allen. Ayes: Smith, Murphy, Wheat, Allen & Niederlander. Nays: none

Motion to Approve the Minutes of the August 11, 2025 meeting was made by Trustee Wheat and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Wheat, Allen & Niederlander. Nays: none

Motion to Approve the Treasurer's Report was made by Trustee Niederlander and seconded by Trustee Wheat. Ayes: Smith, Murphy, Wheat, Allen & Niederlander. Nays: none

DEPARTMENT REPORTS

Clerk/Treasurer:

Motion to Grant the American Legion a Parade Permit for September 11th service was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Wheat, Allen & Niederlander. Nays: none

Motion to Transfer \$2,498.21 from the Fire Apparatus Reserve fund to the General fund to pay JPJ Electronics bill for work done on Engine 129 was made by Trustee Murphy and seconded by Trustee Wheat. Ayes: Smith, Murphy, Wheat, Allen & Niederlander. Nays: none

Motion to Pass Resolution #1 – 2025 Henery Hiteman Electronic Sign was made by Trustee Niederlander and seconded by Trustee Wheat. Ayes: Smith, Murphy, Wheat, Allen & Niederlander. Nays: none

A public meeting needs to be organized for the property owners that reside in the proposed historic district. The meeting will be conducted by the New York State Historic Preservation Office (SHPO) and should be scheduled for early November. Proposed dates are November 6 or 13.

The Community Activities Fund received a \$100.000 donation from St. Joseph the Worker. The donation jar from the August 8th Music Monday program raised \$164.

Water: The water leak by 311 North Street, and two fire hydrants are scheduled to be repaired. The roof on the pump house is in the process of being replaced.

Streets: D. Barletta discussed the deteriorating condition of the plow blades and asked for authorization to have them repaired.

Motion to Authorize Repair of the snowplow blades, not to exceed \$2,500, was made by Trustee Murphy and seconded by Trustee Allen. Ayes: Smith, Murphy, Wheat, Allen & Niederlander. Nays: none

Codes: One permit was issued. M. Connors proposed increasing the prices of permits to keep in line with other municipalities. He will put a list of suggested increases for the Board to review.

Fire / Ambulance Department:

Trustee Murphy reported there were 9 fire calls, 52 ambulance calls – 42 were answered

Henry Hitemand Engine and Hose presented the Village with a check for \$3,000 toward the Fire Apparatus Reserve Fund.

COMMITTEE REPORTS:

Bisby Hall: The entrance way to Bisby Hall stills need to be completed.

Clean Energy: No Report

Grants: Trustee Allen is working on the USDA application for the Congressional Directed Spending Grant. The grant application for W.G. Broughton Foundation has been submitted. It may take several months before a decision is reached. Trustee Allen registered for an online grant writing course through SUNY Potsdam.

Motion to Refund Trustee Allen \$1,511.80 for the cost of the grant writing course was made by Trustee Murphy and seconded by trustee Niederlander. Ayes: Smith, Murphy, Wheat, Allen & Niederlander. Nays: none

Community Activity Committee: Plans for the 4th of July 2026 celebration are underway. The planning committee will be seeking community donations to help cover the cost of fireworks.

Comprehensive Plan: Work continues on developing the plan. Meetings of the sub-committees are taking place. The target date for a draft of the comprehensive plan is January 2026.

Zoning / Codes: Committee on hold.

OLD BUSINESS:

- Emergency Management Resources (EMR) presented their proposal for creating an ambulance district. on August 25th. Work continues on developing a plan.
- Further research is needed regarding the regulation of chickens within the Village.

NEW BUSINESS: No new business was discussed

PUBLIC COMMENT: No Public Comment

The meeting was adjourned at 8:31

Respectfully submitted by Scott Van Duren, Village Clerk