

VILLAGE OF WEST WINFIELD  
BOARD MEETING MINUTES  
October 13, 2025

PRESENT: Mayor Smith; Trustees: K. Allen & T. Niederlander; Village Clerk, S. Van Duren;  
Fire Chief, Al Moxham, Codes Officer M. Connors; DPW Officer D. Barletta  
ABSENT: Trustees Murphy and Wheat

The Village Board meeting was called to order at 6:30 PM by Mayor Smith.

Town of Winfield Highway Superintendent Candidates; J. Barletta and D. Brown each gave a brief presentation on their qualifications for the position of Highway Superintendent.

**Motion to Authorize** the Clerk Treasurer to pay the bills presented on Abstract No.05 was made by Trustee Allen and seconded by Trustee Niederlander. Ayes: Smith, Niederlander and Allen. Nays: None

**Motion to Approve** the Minutes of the September 2025 meeting was made by Trustee Niederlander and seconded by Trustee Allen. Ayes: Smith, Niederlander and Allen. Nays: None

**Motion to Approve** the Treasurer's Report was made by Trustee Niederlander and seconded by Trustee Allen. Ayes: Smith, Niederlander and Allen. Nays: None

### **Department Reports**

#### **Mayor Smith:**

Mayor Smith reported that she sent a letter to Mark Naegle, Herkimer County Highway Dept., requesting assistance with paving the section of North Street where a water line repair was made. Mayor Smith read the response from Mr. Naegle, denying the request. D. Barletta will repair that section with cold patch.

Henry Hiteman Engine and Hose disputed their water bill for pool filling. It was decided that Henry Hiteman Engine & Hose will pay a yearly fee of \$100 to cover the operating cost associated with water production.

The Procurement Policy was handed out to the board members for their review and possible changes. An area of concern is the issue of reimbursements for items purchased without prior authorization.

#### **Clerk/Treasurer:**

The public meeting for the proposed historical district will be held on Thursday, November 6, at 6 p.m. at the Federated Church.

The official hours for Halloween trick or treating in the Village will be between 4:30 p.m. – 6:30 p.m. Friday, October 31<sup>st</sup>.

**Passed - Resolution No. 2-2025** Date Change of 2026 Village Gen. Election / Designating Polling Place/Time.

The final settlement payment of \$30,138.71 for the 3M PFAS class action lawsuit was received. The total settlement payout received is \$38,645.31 The Clerk Treasurer requested that the proceeds of the law suit be put into a CD to cover future upgrades to the water system. **Motion to place** \$38,645 into a CD with Adirondack Bank was made by Trustee Niederlander and seconded by Trustee Allen. Ayes: Smith, Niederlander and Allen. Nays: None

The cash balance in the Fire Apparatus Reserve fund is \$67,215 The Clerk Treasurer suggested placing \$60,000 into a CD for 6 mos. The Board suggested a one-year term if the rate would be better. The clerk Treasurer will look into it and open the propriate CD. **Motion to place** \$60,000 into a CD with Adirondack Bank was made by Trustee Niederlander and seconded by Trustee Allen. Ayes: Smith, Niederlander and Allen. Nays: None

Donations to the Community Activities Fund: Donation Jars Fall Festival  
\$8.00 Fire Works; \$7.00 Music Mondays  
Wheelock's Disposal made a \$250.00 donation to the Community Activities Fund

**Streets:** D. Barletta is working on the specs for a new village truck. The 2017 truck is becoming too costly to maintain. Two plow blades are being repaired and will be ready for winter.

Andrew Kampf will be leaving his position with the DPW on the 7<sup>th</sup> of November. Applications for his position have been received and interviews are being scheduled.

**Water:** The repair to the pump house roof has been completed. The water leak on North St. has been repaired. Cold patch has been used to fix the roadway where the North Street and Pleasant Street water leaks were repaired.

**Codes:** A permit will be issued to NYSEG for their building project on Burrows Rd. No permits were issued this past month. Inspections of properties with existing permits are being conducted. A property on Taylor Avenue will need to have rubbish removed from their lawn prior to the start of winter.

**Fire / Ambulance Department:** Fire Chief A. Moxham reported that there were 39 EMS calls and 6 fire calls during September. The Village has received a FEMA Grant in the amount of \$86,428 for hose and nozzles.

Mayor Smith put "on hold" a discussion regarding the ambulance rolling calls due to a lack of drivers.

### **COMMITTEE REPORTS:**

**Bisby Hall:** The Mayor expressed concern that the entrance way to Bisby Hall needs to be finished before winter. D. Barletta will work on getting the new flooring installed.

**Clean Energy:** No Report

**Grants:** Trustee Allen is finishing the USDA Grant application.

**Community Activity Committee:** Due to the cost, the 4<sup>th</sup> of July committee is looking for alternatives to a fireworks display. Mayor Smith continues to work on the Music Monday in the Park program for next year as well as finding funding for the programs.

**Comprehensive Plan:** Work slowly continues on the Comprehensive Plan. MVEDD is confident that a rough draft of the plan will be available by the end of the year.

**Zoning / Codes:** Committee on hold.

### **OLD BUSINESS:**

- On January 1<sup>st</sup> Emergency Management Resources (EMR) will replace Priority Billing as the billing agency for the ambulance.
- No progress has been made on a proposed law regulating chickens within the Village.

**NEW BUSINESS:** No new business was discussed

**PUBLIC COMMENT:** No public comment

**Motion to Adjourn** the meeting was made by Trustee Niederlander, seconded by Trustee Allen.

Ayes: Smith, Niederlander and Allen. Nays: None

Meeting adjourned at 7:30 PM.

Respectfully submitted by Scott Van Duren, Village Clerk